

**RULES OF THE HOUSE MEDICAL, MILITARY, PUBLIC AND MUNICIPAL AFFAIRS
COMMITTEE RULES
(2023-2024 Legislative Session)**

RULE 1 - RULES OF THE SOUTH CAROLINA HOUSE OF REPRESENTATIVES

- 1.1 The Rules of the South Carolina House of Representatives (House) as they are now or as hereafter adopted shall be the rules of the House Medical, Military, Public and Municipal Affairs Committee (Committee) as determined to be appropriate by the Chairman of the Committee (Chairman) and except as otherwise provided below.
- 1.2 Where the rules of the Committee might be deemed in conflict with the Rules of the House as determined by the Chairman, the Rules of the House will prevail.

RULE 2 - GENERAL RULES OF THE COMMITTEE

- 2.1 The adopted rules of the Committee must be taken as an expression of the normal operating procedure of the Committee, but the procedure, excluding voting requirements, may be departed from with the approval of two-thirds of the Committee members present.
- 2.2 After adoption of these rules any permanent changes to the rules require approval by two-thirds of the appointed membership.
- 2.3 A simple majority of the appointed membership constitutes a quorum.

RULE 3 - COMMITTEE OFFICERS

- 3.1 During its organizational meeting at the beginning of each two-year session, the Committee's Counsel shall preside until a Chairman is elected.
- 3.2 The Committee shall elect a Chairman at its organizational meeting. It shall then elect a 1st Vice-Chairman.

RULE 4 - FULL COMMITTEE MEETINGS

- 4.1 In the event of the absence of the Chairman, the Chairman may appoint a Committee member to serve as temporary presiding officer.
- 4.2 A matter to be considered at a Full Committee meeting shall be listed on the agenda. Preparation of the agenda for a Full Committee meeting and designation of the meeting time and location is the responsibility of the Chairman. A copy of the agenda shall be distributed to the members of the Committee. With unanimous consent of those members present and voting, a matter not listed on the agenda may be considered at the meeting for which the agenda is prepared.
- 4.3 To address the Full Committee, a person must be granted permission during the meeting by the Chairman without objection of five (5) or more members of the Committee.
- 4.4 Any member desiring to sign a Minority Report to a bill or resolution must do so, or express the intent to do so, to the Chairman before adjournment of the Committee meeting at which the Committee approves the bill or resolution.

RULE 5 - VOTING

- 5.1 A question of adopting a bill or joint resolution with a favorable report shall be decided by a recorded vote and shall be recorded in the minutes as voting in the affirmative, voting in the negative, and not voting. The Chairman, at their pleasure, may direct a roll call vote on any matter.
- 5.2 Any member of the Committee may request a roll-call vote on any question pending consideration. The Chairman shall direct a roll-call vote to be taken if at least five Committee members second the requesting member's action.
- 5.3 A bill or resolution which receives a favorable vote from a majority of the subcommittee members or ad hoc committee members is reported to the Committee with a favorable recommendation. A bill or resolution which receives an unfavorable vote from a majority of the subcommittee or a bill or resolution which receives a tie vote in subcommittee remains in subcommittee.

RULE 6 - SUBCOMMITTEES AND AD HOC COMMITTEES

- 6.1 The Chairman shall determine the number and size of subcommittees.
- 6.2 The Chairman shall appoint subcommittee chairmen and may appoint other subcommittee officers.
- 6.3 The Chairman may appoint a temporary subcommittee chairman in the absence of the subcommittee chairman.
- 6.4 Legislation is assigned to a subcommittee at the discretion of the Chairman, and the Chairman may modify assignments as they deem appropriate.
- 6.5 The Chairman may appoint ad hoc committees to study specific issues. The Chairman may appoint officers for any ad hoc committee. An ad hoc committee shall cease to exist upon completion of the assigned task(s).
- 6.6 The Chairman shall serve as an ex-officio member of each subcommittee and may vote in any subcommittee meeting.
- 6.7 A subcommittee chairman or an ad hoc committee chairman is responsible for scheduling meetings of such committees, upon approval by the Committee Chairman.
- 6.8 An agenda for a subcommittee or an ad hoc committee meeting shall be distributed to the members of such committees.
- 6.9 Either the Chairman and the Vice Chairman of the Full Committee may be counted as a voting member of any subcommittee or ad hoc committee in order to constitute a quorum.